



Associate Consultant

Do you look at numbers and think of different ways to manipulate and interpret them? Do you have strong analytic skills and want to improve the health care system in Rhode Island? Faulkner Consulting Group (FCG) is searching for a smart, high energy **Associate Consultant** to support our projects. The **Associate Consultant** will work collaboratively with our client teams and internally to conduct research and analyses that answer complex business and healthcare questions. The **Associate Consultant** will gather, model and analyze quantitative and qualitative data from multiple sources, including but not limited to publicly available data on healthcare costs and trends, as well as proprietary data from organizational operations and financial metrics and stakeholder interviews. The **Associate Consultant** will also assist with key policy research, identifying best practices, client benchmarks and program opportunities. Finally, the Associate Consultant will prepare and present deliverables, including presentation materials, written summaries and reports, and dashboards.

The ideal candidate possesses a keen interest in health care reform and improving health care delivery. The candidate is excited to track happenings in the health care space, both locally and nationally, as well as support teams that are helping to transform health care through project-based work.

The candidate should have a strong ability to distill complex information into simplified text or graphics. Candidate should possess a background in data analytics, research, health policy, business/health administration, and/or public health. An understanding of health reform would be helpful, and a passion to learn more about the field is highly desirable. The candidate should be self-motivated, detail oriented, highly responsive and able to work with minimal supervision. Flexibility and adaptability are essential.

Key Responsibilities

- **Analysis:** Perform analysis to support key business and policy decisions, including:
 - Identify and develop optimal sources of data
 - Develop the analytic approach for the completion of project deliverables.
 - Create and maintain financial models that support key analytic solutions for our clients.
- **Research:** Collect and provide information and resources as requested by the FCG team and our clients
 - Use internet-based search techniques to identify and collect information
 - Interview subject matter experts to further understand issues
 - Investigate additional sources of information as needed to support conclusions
 - Summarize, track, and document research done.
 - Maintain online files of relevant articles on topic areas of interest.
- **Presentation:** Assist with the design and development of presentation materials for clients.
 - Write clear, compelling, easy to understand documents for executives.
 - Create presentations that summarize data in innovative and visually appealing ways.
 - Develop reports and dashboards to present data in ways that help senior leaders make data-driven policy decisions.

Qualifications

- Bachelor's degree required. Degree in Mathematics, Economics, Business, Statistics or equivalent preferred.
- Exceptional analytic skills. Able to demonstrate clear and logical thinking. Comfortable with numbers and online data research.
- Strong written and oral communication skills. Ability to present quantitative data in a clear and concise fashion.
- Highly proficient in MS Word, Excel and PowerPoint.
- Experience with data/analytics software a plus (e.g. R, Stata, Salesforce, SPSS, SAS, RapidMiner, Tableau, Excel Pivot, Microsoft BI, others)
- Graphic design skills, i.e. ability to create visually appealing graphs, diagrams and time-lines a plus.
- Familiarity with the Affordable Care Act (ACA) or federal/state health insurance policy – a plus

Competencies

- Thrives in a fast paced, deadline driven, ever changing environment
- Strong analytical/research/problem solving skills
- Ability to work independently and efficiently, with little or no supervision and sometimes short notice.
- Ability to prioritize and handle multiple tasks/projects
- Proven ability to meet deadlines
- Positive “can do” attitude
- Organizational skills, with a strong attention to detail
- Mission driven and passionate about improving health care in Rhode Island

Faulkner Consulting Group www.faulknerconsultinggroup.com

Faulkner Consulting Group (FCG) is an experienced health policy consulting firm focused on the intersection of public and private programs. FCG has expertise in health care payment and delivery system models, including national and local health policy trends, federal and state health program design and state regulatory policy.

Work Environment

FCG is a virtual company, most of our work is done at client offices, in a professional office environment. In state travel will be required to various client offices.

Interested candidates should submit cover letter and resume to hr@faulknerconsultinggroup.com. Applications without a cover letter will not be considered.

EEO Statement:

It is our policy to provide equal employment opportunity to all persons, without regard to race, color, creed, religion, national origin or ancestry, sexual orientation, gender identity or expression, marital status, age, disability, genetic information, veteran status, or any other legally protected status under local, state, or federal law. FCG is an at-will, equal opportunity employer. FCG hires and promotes individuals solely on the basis of their qualifications for the job to be filled.

Disclaimer: This job description is not designed to cover or contain a comprehensive listing of activities, duties or responsibilities that are required of the employee for this job. Duties, responsibilities and activities may change at any time with or without notice.