



Health Policy Consulting – Summer Intern

Do you have strong analytical skills and want to improve the health care system in Rhode Island? Faulkner Consulting Group (FCG) is searching for an engaged and energetic **Summer Intern** to support our health policy consulting projects. The Summer Intern will support our strategy consulting team by conducting research and analyses that answer complex business and healthcare questions. The Summer Intern should be able to gather and analyze quantitative and qualitative data from multiple sources, which could include publicly available healthcare cost and trend data, proprietary financial and utilization client data, and stakeholder interviews. The Summer Intern will also assist with key policy research, identifying best practices, client benchmarks and program opportunities. Finally, the Summer Intern will prepare and present deliverables, including written summaries, reports, PowerPoint decks and dashboards.

The ideal candidate has a keen interest in health care reform, improving health care delivery, and tracking local and national advances in the health care space.

Candidates should possess strong research, quantitative and qualitative analytic skills. Relevant experience in data analytics, research, health policy, business/health administration, and/or public health is preferred. An understanding of health reform would be helpful, and a passion to learn more about the field is highly desirable. The candidate should be self-motivated, detail oriented, understand professional communication etiquette and be able to work with minimal supervision.

Key Responsibilities

- **Analysis:** Perform analysis to support key business and policy decisions, including:
 - Identify and develop optimal sources of data.
 - Create and maintain financial models that support key analytic solutions for our clients.
- **Research:** Collect and provide information and resources as requested by the FCG team and our clients.
 - Use internet-based search techniques to identify and collect information.
 - Interview subject matter experts to further understand issues.
 - Investigate additional sources of information as needed to support conclusions.
 - Summarize, track, and document research done.
 - Maintain online files of relevant articles on topic areas of interest.
- **Presentation:** Assist with the design and development of presentation materials for clients.
 - Write clear, compelling, easy to understand documents for executives and state government leaders.
 - Create presentations that summarize data in innovative and visually appealing ways.
 - Develop reports and dashboards to present data in ways that help senior leaders make data-driven policy decisions.

Qualifications

- Currently pursuing an MBA or a Master's degree in a related field (Public Health, Public Policy or equivalent).

- Preference given to candidates who have full-time professional experience prior to attending graduate school.
- Exceptional analytic skills. Able to demonstrate clear and logical thinking. Comfortable with numbers and online data research.
- Strong written and oral communication skills. Ability to present both qualitative and quantitative data in a clear and concise fashion.
- Highly proficient in MS Word, Excel (including pivot functionality) and PowerPoint.
- Experience with data/analytics software -- a plus (e.g. R, Stata, Tableau, Microsoft BI)
- Ability to create visually appealing graphs, diagrams, and timelines -- a plus.
- Familiarity with the Affordable Care Act (ACA) or federal/state health insurance policy -- a plus

Competencies

- Thrives in a fast paced, deadline driven, ever changing environment
- Strong analytical/research/problem solving skills
- Ability to work independently and efficiently, with little supervision
- Ability to prioritize and handle multiple tasks/projects
- Proven ability to meet deadlines
- Positive “can do” attitude
- Organizational skills, with a strong attention to detail
- Mission driven and passionate about improving health care in Rhode Island

Logistics:

- FCG is a virtual company. Based on client and project need, work is either done virtually from home, from our Barrington office or at the client site.
- Interns are expected to attend monthly in-person meetings at our Barrington, RI office
- Compensation is \$30/hour
- Full-time, 10-12 week summer internship based on candidate availability.

Interested candidates should submit cover letter and resume to hire@faulknerconsultinggroup.com. Applications without a cover letter will not be considered

Faulkner Consulting Group www.faulknerconsultinggroup.com

Faulkner Consulting Group (FCG) is an experienced health policy consulting firm focused on the intersection of public and private programs. FCG has expertise in health care payment and delivery system models, including national and local health policy trends, federal and state health program design and state regulatory policy.

EEO Statement:

It is our policy to provide equal employment opportunity to all persons, without regard to race, color, hair texture or hair style, religious creed, national origin, ancestry, sexual orientation, gender identity or expression, marital/family status, age, physical or mental disability, genetic information, veteran status, or any other legally protected status under local, state, or federal law. FCG is an at-will, equal opportunity employer. FCG hires and promotes individuals solely on the basis of their qualifications for the job to be filled.

Disclaimer: This job description is not designed to cover or contain a comprehensive listing of activities, duties or responsibilities that are required of the employee for this job. Duties, responsibilities and activities may change at any time with or without notice.